

**MYRON B. THOMPSON ACADEMY
BOARD MEETING MINUTES**

<p>Date: Thursday, December 8, 2011 Location: MBTA, 629 Pohukaina Street, Suite 3, Honolulu, HI 96822 Time: 5:10 p.m – 7:45 pm Recorded by: Jerelyn Watanabe</p>	
<p>Attendance: E. Gianfrancisco, D. Oshiro, A. Deutscher, M. Thompson, M. Chow, J. Watanabe, M. Simmons, D. Lord, M. Braun, I. Braun</p> <p>Excused: R. Galindo</p>	
I. CALL TO ORDER	Mr. Thompson called the meeting to order at 5:10 p.m.
II. APPROVAL OF MINUTES	Ms. Oshiro moved to approve minutes from November 17 meeting. No discussion. Ms. Braun seconded the motion. Passed unanimously.
III. PARENT AND PUBLIC COMMENT	No parent or public comment.
IV. OLD BUSINESS	
1. Facility Search Update	1. Dr. Klinger and Dr. Berry will be the lead facility search persons on the Ho’olina board. Mr. Sumiye will present both vacant lot and existing building timelines for facility search at the next meeting.
V. NEW BUSINESS	
1. Introduction of new LSB member nominations 2. Auditor’s report – Mr. Hatanaka of CW Associates 3. Presentation by 4FrontBranding (Pat Monick and Stan Moy)	1. Postponed until January meeting because nominees were not able to attend tonight’s meeting 2. Postponed until January meeting per request of Mr. Hatanaka 3. Mr. Thompson stated that goal is to increase enrollment. 4FrontBranding’s focus is to define the brand and then get the word out. Dr. Chow asked if the group has experience with schools. No direct experience with promoting schools but most successful projects have been when team has worked with concepts new to them. Mrs. Braun commented that when her family joined the school she heard about MBTA through word of mouth. Ms. Watanabe moved to form

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	<p>a PR/Marketing committee. Dr. Chow seconded the motion. Mr. Lord mentioned that we need to collect more information from the companies in order to make a thoughtful decision. Mr. Thompson commented that we need to act quickly to implement strategies for next school year's registration. Motion passed unanimously. Committee members: Mr. Thompson, Ms. Oshiro, Ms. Watanabe, Mr. Braun, Mrs. Braun, Dr. Chow. Committee will meet to hear two more presentations and present findings to the board in January.</p>
<p>VI. OTHER BUSINESS</p> <p>1. Principal's Monthly Report</p>	<p>1. Ms. Oshiro asked that Mr. Lord and Mr. Deutscher present the budget portion of her report. Mr. Lord presented information about new remote meeting software for classroom instruction. Current product (Wimba Classroom) will not be available through next school year. Proposed software is WebEx which is the industry standard. Cost is \$18,000 beginning January 2012 through the end of the 2012-2013 School year. Two other bids were higher (Adobe and Blackboard). Mr. Lord made a motion that MBTA use WebEx to replace Blackboard. Mrs. Braun seconded. Motion passed unanimously. Mr. Deutscher presented financial reports (Balance Sheet, P & L, P & L Budget vs. Actual). Mr. Hatanaka will send draft audit no later than December 16th. He will present at the January board meeting. At CSR meeting today members stressed that audit must be submitted by January 31st, 2012. Ho'olina 990 was delivered to board meeting. Mrs. Oshiro presented first round HSA results. Round 2 is in February and Round 3 is planned for April.</p>
<p>VII. EXECUTIVE SESSION</p>	<p>Staff members excused at 6:29 pm. Executive session began at 6:39 pm.</p> <p>1. Discussed state auditors report. 2. Philadelphia Insurance options were discussed.</p>
<p>VIII. ADJOURNMENT</p>	<p>Mr. Thompson moved to adjourn the meeting at 7:45 pm. Ms. Oshiro seconded the motion. Passed unanimously.</p>