

UIPA REQUEST

To make a Uniform Information Practices Act (UIPA) request, please email info@ethompson.org or msoshiro@ethompson.org

The Request (requirements)

1. Must be in writing
2. Have sufficient contact information for the agency to correspond with you
3. Provide a reasonable description of the requested record
4. State how you would like to receive the record (e.g. pick up copy, mail, e-mail, etc.)

You may use the State of Hawai'i Office of Information Practices' form to submit your request: [Request to access a government record](#)

The [Uniform Information Practices Act](#) (Modified), chapter 92F, Hawaii Revised Statutes ("UIPA"), is Hawaii's public records law. The Office of Information Practices ("OIP") was created by the Legislature in 1988 to administer the UIPA.

Contact information:

Email: msoshiro@ethompson.org

Call: (808) 441-8001

Address: 1040 Richards St., Ste. 220, Honolulu, HI 96813