

Governing Board Meeting Minutes APPROVED

Date- Thursday, October 14, 2021

Location- Join Zoom Meeting

<https://zoom.us/j/97227271303?pwd=RzBkYjZub0JyNDNVTIJzVWR1S0FoZz09>

Time- 5:03 – 5:46 pm Executive Session 5:47 – 5:52 pm

Recorded by- J. Watanabe

Attendance- Principal D. Oshiro, J. Yukitomo, Terri Fujii – CW Associates, Brandon Ogimi – CW Associates, W. Gomez, A. Deutscher, M. Simmons, A. Takaki, M. Liao-Troth, S. Friedman, J. Dixon, J. Smith, P. Rigor, J. Watanabe, C. Imig (parent), PJ Foehr, M. Chang-Vierra, P. Izumo, K. Ka’apana-Aki

Excused- Mrs. Megan Hughes (proxy M. Chang-Vierra)

<p>I. CALL TO ORDER</p>	<p>Meeting called to order at 5:03 pm by Mr. Dixon Ms. Simmons moved to begin with New Business A. Presentation by CW Associates on MBTA Annual Audit</p>
<p>II. APPROVAL OF MINUTES A. September 2021</p>	<p>Dr. Friedman moved to approve minutes from September 14, 2021. Second by Ms. Simmons. No discussion. Aye votes by M. Simmons, J. Yukitomo, W. Gomez, A. Takaki, M. Liao-Troth, S. Friedman, J. Dixon, J. Smith, P. Rigor, J. Watanabe, M. Chang-Vierra, P. Izumo, Megan Hughes (proxy M. Chang-Vierra). No nay votes. Motion carried.</p>
<p>III. PARENT AND PUBLIC COMMENT</p>	<p>Elementary parent Mrs. Christen Imig raised concerns about the COVID return to school procedure and increased difficulty in using allotment. Principal Oshiro will consider these concerns with the leadership team. Mr. Thompson thanked Mrs. Imig for her support of the school. Mrs. Imig will submit her concerns in writing to Principal Oshiro.</p>
<p>IV. OLD BUSINESS A. None</p>	<p>A. N/A</p>
<p>V. NEW BUSINESS A. Presentation by CW Associates on MBTA Audit B. GB Member Term Renewal or End C. Monthly Financial Report – A Deutscher</p>	<p>A. Ms. Terri Fujii, Audit Partner at CW Associates, and Mr. Brandon Ogimi, Audit Manager, presented the audit for the fiscal year ending June 30, 2021. The letter to the management reported an unmodified “clean” opinion and no issues with internal controls, significant deficiencies, or material weaknesses. Ms. Fujii noted that Ho’ilina is not audited but information is presented. Language was included to note additional impact aid due to COVID which is not likely to be a future source of income.</p> <p>Principal Oshiro commended CW Associates for their professionalism and help throughout the process. Mr. Thompson thanked Ms. Fujii, Mr. Ogimi, Principal Oshiro, Mr. Deutscher, and the accounting department for their work to conduct the audit.</p> <p>Dr. Friedman moved to approve the 2020-2021 Annual Financial Audit presented by CW Associates. Second by Dr. Liao-Troth. No discussion. Aye votes by M. Simmons, J. Yukitomo, W. Gomez, A. Takaki, M. Liao-Troth, S. Friedman, J. Dixon, J. Smith, P. Rigor, J. Watanabe, M. Chang-Vierra, P. Izumo, Megan Hughes (proxy M. Chang-Vierra). No nay votes. Motion carried.</p>

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	<p>B. Mr. Deutscher emailed the financial reports for the month ending August 30, 2021, including Balance Sheet & Profit & Loss (Income Statement).</p> <p>C. Three board members terms are up for renewal or end. Mr. Smith, Mr. Dixon, and Dr. Friedman indicated their willingness to continue their service to the board.</p> <p>Dr. Watanabe moved to accept renewal of terms for Mr. Smith, Mr. Dixon, and Dr. Friedman. Second by Dr. Liao-Troth. Mr. Thompson stated his appreciation for these members' contributions to the board. Aye votes by M. Simmons, J. Yukitomo, W. Gomez, A. Takaki, M. Liao-Troth, P. Rigor, J. Watanabe, M. Chang-Vierra, P. Izumo, Megan Hughes (proxy M. Chang-Vierra). No nay votes. Motion carried.</p> <p>Mr. Smith, Mr. Dixon, and Dr. Friedman abstained from voting.</p>
<p>VI. OTHER BUSINESS A. Principal's Report (Oral)</p>	<p>A. Principal Oshiro presented the principal's report. Secondary science teaching has been changed. Registrar is looking at further automation of enrollment. Representatives from the DOE spoke with Principal Oshiro regarding distance learning.</p>
<p>VII. ADJOURNMENT</p>	<p>Ms. Simmons moved to adjourn the meeting. Second by Dr. Liao-Troth. Meeting adjourned at 5:46 pm.</p>
<p>VIII. EXECUTIVE SESSION</p>	<p>Entered at 5:47 pm. Adjourned at 5:52 pm.</p>