

**Governing Board Meeting Minutes DRAFT**

<p><b>Date:</b> Thursday, August 8, 2024  <b>Location:</b> <a href="https://zoom.us/j/95169927795?pwd=uPaDZqAFhhFscLrCF6up7VPev28yVA.1">https://zoom.us/j/95169927795?pwd=uPaDZqAFhhFscLrCF6up7VPev28yVA.1</a>  <b>Meeting ID:</b> 951 6992 7795  <b>Passcode:</b> 858305  <b>Time:</b> 5:00 p.m.  <b>Executive Session:</b> N/A  <b>Recorded by:</b> M. Simmons</p>	
<p><b>E-mail Responses:</b> Governing Board (GB) Chair M. Thompson, Vice-Chair (Vacant), Executive Boardmembers: GB Human Resources Chair and Secretary M. Simmons, Dr. T. Isadore Finance Chair M. Liao-Troth; Staff Boardmembers A. Takaki, J. Waterhouse, and R. Lee, and Parent Representative P. Noguchi and Student Representative G. Price and Principal D. Oshiro and Finance/HR Director A. Deutscher  <b>Absent:</b> Executive Boardmember J. Dixon <b>Excused:</b> Executive Boardmember J. Smith and J. Yukimoto (Human Resources)</p>	
<p><b>I. CALL TO ORDER</b></p>	<p>The August 8, 2024, meeting was called to order at 5:00 p.m. by Chair Thompson.</p>
<p><b>II. APPROVAL OF MINUTES (May and July 2024)</b></p>	<p>Minutes reviewed. GB Finance Chair Liao-Troth moved to approve the May and July 2024 minutes. Seconded by Boardmember Takaki.</p> <p>Chair M. Thompson, Executive Boardmembers Dr. Isadore, GB Finance Chair Liao-Troth, GB Human Resources Chair and Secretary Simmons, Staff Boardmembers Waterhouse, Takaki, and Lee and Parent Representative Noguchi and Student Representative Price voted aye. Motion carried.</p>
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	<p>None</p>
<p><b>IV. OLD BUSINESS</b></p>	<p>None</p>
<p><b>V. NEW BUSINESS</b></p> <p><b>A. INTRODUCTION OF NEW BOARD MEMBER</b></p>	<p>A. Ms. Oshiro introduced Parent Representative Noguchi and Student Representative Genshu Price.</p>

<p><b>B. FINANCIAL REPORT</b></p>	<p>Financial Report</p> <ol style="list-style-type: none"><li>1. Mr. Deutscher presented financial reports through June 2024, including Balance Sheet and Profit and Loss (Income Statement). Depreciation will be added to two accounts at a future date.</li><li>2. Financial audits began with the CW Associates.</li><li>3. What is the number of attending students at MBTA for the past five years? Chair Thompson will send an email inquiry for a staff reply.</li><li>4. Board Authorized Check Signer</li></ol> <p>Two signatures are required on the MBTA checks. Currently, Administrator Uyeda-Young, Principal Oshiro, GB Human Resources Chair Simmons and JC Waterhouse, who will replace C. Sumiye.</p> <p>GB Finance Chair Liao-Troth motioned to have the check signer and authorization cards be updated. Seconded by GB Human Resources Chair and Secretary Simmons. Chair M. Thompson, Executive Boardmembers Dr. Isadore, GB Finance Chair Liao-Troth, GB Human Resources Chair and Secretary Simmons, Staff Boardmembers Waterhouse, Takaki, and Lee and Parent Representative Noguchi and Student Representative Price voted aye. Motion carried.</p> <p>Principal Oshiro acknowledged GB Finance Chair Liao-Troth who is the board's representative that performs the check and balance for MBTA's finances with Finance/HR Director Dietcher.</p>
<p><b>C. OPENING OF SCHOOL REPORT</b></p>	<p>Principal Oshiro provided an oral report. Highlighted items:</p> <ol style="list-style-type: none"><li>1. Enrollment and redesign efforts</li><li>2. Advanced Placement Institute (Staff Representative Takaki)</li></ol>

**Governing Board Meeting Minutes DRAFT**

	<ul style="list-style-type: none"><li>3 Associate degree with Colleges Institute (Staff Representative Waterhouse)</li><li>4. Challenges with personnel</li><li>5. Support assistance due to earthquakes in Japan</li><li>6, Thompson Extension Academy Explanation</li></ul>
<b>VI. OTHER BUSINESS</b>	None
<b>VII. ADJOURNMENT</b>	<p>B. Adjournment and Announcements</p> <ul style="list-style-type: none"><li>1. The GB shall meet in-person at the September 2024 meeting. Executive Boardmember Finance Chair Liao-Troth is excused from attending in-person.</li><li>2. Executive Boardmember Dr. Isadore motioned to adjourn at 5:56 p.m. Seconded by Boardmember Waterhouse. Chair M. Thompson, Executive Boardmembers Dr. Isadore, GB Finance Chair Liao-Troth, GB Human Resources Chair and Secretary Simmons, Staff Boardmembers Waterhouse, Takaki, and Lee and Parent Representative Noguchi and Student Representative Price voted aye. Motion carried.</li></ul>
<b>VIII. EXECUTIVE SESSION</b>	N/A